

BILL TO

Company Name: _____ Acct #: _____
Address: _____
City / State / Zip: _____
Phone: _____
Fax Number: _____

SHIP TO

Company Name: _____ Acct #: _____
Address: _____
City / State / Zip: _____
Phone: _____
Fax Number: _____

P.O. #: _____
Side Mark: _____
Contact: _____
Date: _____

A KEY TO THIS ORDER FORM IS LOCATED ON THE BACK OF THIS FORM. PLEASE CIRCLE OR WRITE YOUR ANSWERS CLEARLY IN THE BOXES PROVIDED.
Use a separate copy of this order form for each room.

Head Rail Upgrade UltraSleek, UltraSleek Plus, Fascia, SlumberShade, Smooth Lift or Smooth Lift with UltraSleek Plus	1	2	3	4	5	6	7	8	9	Standard Roller				Smooth Lift, SlumberShade, UltraSleek Plus, UltraSleek & Fascia						
	Qty	Width	Length	Fabric Type Number	Border Style # (Optional)	Design Number Texture Pattern Solid (1111) Color Number	Mount Inside Outside Side Exact *	Cord Right Left	Custom Cord Length **	Extension Brackets ***	Reverse Roll ****	Bead Cord Color ***** White Black Steel	Bottom Rail Color ***** White Black Bronze	Head rail Color UltraSleek Plus, Smooth Lift with UltraSleek Plus or UltraSleek only White Bronze	Slumber Shades Only Track Color White Fabric Wrapped	Bead Cord Color White Black Bronze Steel Polyester	Clutch Color White Black	Bottom Rail Color ***** White Black Bronze	Fascia Color Aluminum Bronze Black White Vanilla	Tassels/Ball Pulls Milky White Ebony Walnut Light Pine Mahogany Waxed Natural White-Washed Cocoa
US USP F SS SL SLC						See Below	IB OB SM EM	R L		Y N	Y N	W BL S	W BL BR	W BR	W F	W BL BR S P	W B	W BL BR	A BR BL W V	MW E W LP M WXB NB WWB CB
US USP F SS SL SLC						See Below	IB OB SM EM	R L		Y N	Y N	W BL S	W BL BR	W BR	W F	W BL BR S P	W B	W BL BR	A BR BL W V	MW E W LP M WXB NB WWB CB
US USP F SS SL SLC						See Below	IB OB SM EM	R L		Y N	Y N	W BL S	W BL BR	W BR	W F	W BL BR S P	W B	W BL BR	A BR BL W V	MW E W LP M WXB NB WWB CB
US USP F SS SL SLC						See Below	IB OB SM EM	R L		Y N	Y N	W BL S	W BL BR	W BR	R L	W BL BR S P	W B	W BL BR	A BR BL W V	MW E W LP M WXB NB WWB CB

Record the color(s) for your shades in the box below.

	Color 1	Color 2	Color 3	Color 4	Color 5
1					
2					
3					
4					

Special Instructions

Shipping Charges - Comfortex will ship all orders for fabricated shades freight free via UPS, FedEx Ground or other similar method within the continental United States. Shades with widths of 98" or more do not meet the size and weight requirements of UPS or FedEx Ground are required to ship by motor freight. A \$65.00 Common Carrier surcharge will be added for all orders shipped within the continental United States which required to ship by motor freight. A per unit transportation surcharge will be added to all orders. See freight policy at www.comfortexdealers.com for more details and for freight policy for Hawaii and Alaska.

Customer Signature _____ Date ___/___/___ Measured By _____ Date ___/___/___

Ordering Key

(1) Quantity

Record the number of shades units you are ordering.

(2) Width and Length

Record the width and length of the shades you are ordering.

(3) Fabric Type Number

Record one of the 4-digit fabric numbers you want for your shade(s).

Elements	0100	Elements Blackout	1100
Marble Elegance	0300	Marble Elegance Blackout	1300
E-Screen 5%	7505	E-Screen 10%	7510

(4) Border Style (optional - this field can be left blank)

Record one of the 4-digit border numbers you want for your shade(s). Borders are available with solid color and textures.

Picture Frame Border	0017	Inset Border	0018
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(5) Design Number - Texture, Pattern or Solid

Record one of the 4-digit design numbers you want for your shade(s).

Solid Color:	1111		
Textures:			
Honeycomb	0001	Basic Stripe	0002
Woven Wood	0003	Concrete	0005
Spheres	0006	Marble	0012
Cosmic	0014	Brushed Linen	0027

Patterns:

See Sample Book Decks or PERSONA Design Catalogs for Design Numbers.

(6) Colors

Color Numbers 1- 5

Record the 4-digit color number you want for your shade(s) in the grid below.

(7) Mount*

Circle the mounting type. Exact mount is applies to shades built with UltraSleek Plus or UltraSleek Head Rails. Order inside mount for exact mount shades with Standard Roller.

(8) Cord

Circle R for Right or L for Left.

(9) Custom Cord Length (optional)**

Custom cord loop lengths are available in 1-foot increments up to 8-feet.

Standard Roller Section

Extension Brackets*:** Circle Y for Yes or N for No. 1½" brackets are default on Standard Roller Head Rail unless otherwise specified. Standard Roller extension brackets measure 2".

Reverse Roll**:** Circle Y for Yes or N for No. Reverse Roll Option is available only with Standard Roller and Smooth Lift Hardware.

Bead Cord Color***:** Circle W for White, B for Black and S for Steel.

Bottom Rail Color***:** Circle W for White, B for Black or BR for Bronze.

Smooth Lift, UltraSleek Plus, UltraSleek and Fascia Section

Smooth Lift, UltraSleek Plus, UltraSleek or Fascia Head Rail Upgrade:

Circle SL for Smooth Lift, SLC for Smooth Lift with UltraSleek Plus, SS for SlumberShades, US for UltraSleek, USP for UltraSleek Plus or F for Fascia.

Hardware Color for Smooth Lift with UltraSleek Plus, UltraSleek Plus or UltraSleek: Circle W for White or BR for Oil Rubbed Bronze.

SlumberShades Only Track Color: Circle W for White or F for Fabric Wrapped.

Bead Cord Color***:** Circle W for White, B for Black or S for Steel.

Steel bead chain is the only cord color available for Fascia.

Clutch Color: Circle W for White or B for Black.

Bottom Rail Color***:** Circle W for White, BR for Bronze or B for Black.

Fascia Color: Circle A for Aluminum, BR for Bronze, BL for Black, V for Vanilla or W for White.

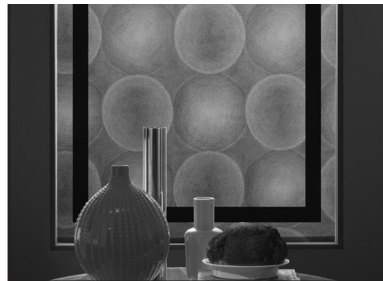
Smooth Lift Tassels and Wood Ball Pulls: Circle W for White, E for Ebony, WL for Walnut, LP for Light Pine, M for Mahogany, WXB for Waxed, NB for Natural, WWB for White-Washed and CB for Cocoa.

Special Instructions

This space allows you to note information that is pertinent to your shade order. Indicate in Special Instructions for items like Hold Downs, Spacer Blocks and Extension Brackets etc. To order motorized roller shades, contact Comfortex Customer Service or order online Direct Connect online ordering.



Border - Picture Frame



Border - Inset



All-Over Pattern



Decorative Border Pattern